

CHC51015 Diploma of Counselling

International Student Course Brochure

Provider	Iona Columba College (ICC)
RTO Code	41031
CRICOS Provider Code	03411A
Course Name	Diploma of Counselling
VET Course Code	CHC51015
CRICOS Course Code	0100324
Course Sector	Vocational Education and Training (VET)
AQF Level	Diploma, AQF Level 5
Student Cohort	International students
Language of Delivery and Assessment	This course is delivered and assessed in Korean.
Location	15-17 Blaxland Road, Rhodes NSW 2138
Duration	80 weeks of scheduled study plus 24 weeks of scheduled breaks. Total duration is 104 weeks (2 years).
Commencement	Normally four intakes each year: January, April, July and October. Commencement is subject to sufficient student enrolments.
Delivery Mode	Scheduled face-to-face classroom training, compulsory supervised fieldwork and compulsory structured online learning.
Weekly Study Load	20 hours per study week: 8 hours scheduled face-to-face classroom training, 6 hours compulsory supervised fieldwork and 6 hours compulsory structured online learning.

Course Overview

The CHC51015 Diploma of Counselling is a nationally recognised vocational qualification for Korean-speaking students seeking preparation for counselling work in defined and supported roles within established agencies. It develops communication, micro-counselling and interviewing skills and knowledge of established counselling modalities and varied counselling therapies used to assist clients with personal and psychological concerns.

Students develop skills to establish and facilitate counselling relationships, apply specialist interpersonal and counselling interview skills, support client decision-making, select and use counselling therapies, recognise and respond to crisis situations, contribute to case management, work legally and ethically, work with diverse people and reflect on and improve their own

professional practice.

This qualification prepares students for defined and supported counselling roles rather than independent counselling practice. Training and assessment are conducted in Korean.

Counselling and Vocational Relevance

This course may be relevant to people seeking to develop counselling knowledge and skills for defined and supported roles in established agencies or organisations, including community, educational, health, welfare, church-based, faith-based, charitable and not-for-profit settings. Depending on organisational requirements and the student's prior experience, the course may support preparation for roles or service contexts such as:

- counsellor in a defined and supported role within an established agency
- counselling support, client intake, referral or client-service responsibilities
- case-management or community-service roles in which counselling skills form part of the person's duties
- counselling-related work in community, welfare, education, health, faith-based or not-for-profit organisations
- other client-support roles requiring structured interpersonal, interviewing and helping skills.

At the national training-package level, no licensing, legislative or certification requirements apply to this qualification. Employers, agencies, insurers and professional associations may nevertheless impose additional requirements for particular roles or forms of practice. Completion of this qualification does not itself authorise independent counselling practice or guarantee employment, professional association membership or recognition, eligibility for a particular role, a Student visa or another migration outcome.

Course Structure

The course is delivered over eight terms of 10 weeks. Students complete 17 units of competency: 13 core units and 4 elective units. The unit sequence below is indicative of the planned delivery structure:

Indicative Commencement Term	Unit Code	Unit Title
Year 1, Term 1	CHCCSL001	Establish and confirm the counselling relationship
Year 1, Term 1	CHCCSL002	Apply specialist interpersonal and counselling interview skills
Year 1, Term 2	CHCCSL003	Facilitate the counselling relationship and process
Year 1, Term 2	CHCCSL004	Research and apply personality and development theories
Year 1, Term 3	CHCCSL005	Apply learning theories in counselling
Year 1, Term 3	CHCCCS019	Recognise and respond to crisis situations

Year 1, Term 4	CHCCCS003	Increase the safety of individuals at risk of suicide
Year 1, Term 4	CHCPRP003	Reflect on and improve own professional practice
Year 2, Term 1	CHCADV001	Facilitate the interests and rights of clients
Year 2, Term 1	CHCLEG001	Work legally and ethically
Year 2, Term 2	CHCDIV001	Work with diverse people
Year 2, Term 2	CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
Year 2, Term 2	CHCCSM005	Develop, facilitate and review all aspects of case management
Year 2, Term 3	CHCCSL006	Select and use counselling therapies
Year 2, Term 3	CHCCSL007	Support counselling clients in decision-making processes
Year 2, Term 4	CHCDIV003	Manage and promote diversity
Year 2, Term 4	CHCCCS014	Provide brief interventions

The table shows the term in which each unit is expected to commence. Some units may continue across more than one term to provide sufficient time for instruction, skills development, practice, feedback and assessment.

Delivery and Weekly Study Requirements

The course is delivered through:

- 8 hours of scheduled face-to-face classroom training per study week
- 6 hours of compulsory supervised fieldwork per study week and
- 6 hours of compulsory structured online learning per study week.

International students are required to attend scheduled classroom training and fieldwork, participate in learning activities, complete required online learning and assessment activities by the specified dates, and maintain satisfactory course progress. Attendance and completion of required activities are recorded and monitored.

Structured online learning activities are prescribed by ICC and completed across the study week. The online component supports and extends learning undertaken through classroom training and fieldwork and does not replace the requirement to attend those scheduled activities.

Students should also expect to undertake additional private study, research, reflection and assessment preparation outside the required course activities.

Compulsory Supervised Fieldwork

The course includes six hours per week of supervised fieldwork, normally undertaken in a church setting approved by ICC. Fieldwork forms part of ICC's structured course delivery and provides opportunities for students to develop communication, interpersonal awareness, reflective practice,

professional conduct and service-related skills relevant to the course.

Fieldwork does not itself constitute independent counselling practice. Activities must remain within the student's level of training, approved role boundaries, supervision arrangements and the requirements of the church or host organisation. Where fieldwork evidence is used for assessment, it must meet the requirements of the relevant unit of competency.

Students must complete fieldwork in accordance with ICC's Fieldwork Guidelines and approved supervision arrangements.

Assessment Methods

Assessment is competency-based and uses a range of methods over time. Students must provide sufficient evidence that they can meet the requirements of each unit of competency.

Training and assessment are conducted in Korean. Assessment methods may include:

- written or oral questions, assignments, reports and projects
- case studies, scenarios and case-management activities
- simulated counselling sessions, role plays and counselling interview demonstrations
- practical activities, presentations, reflective tasks and trainer observation
- portfolios of evidence and, where appropriate, third-party evidence or supervisor reports.

Some assessments require active participation in supervised interpersonal and counselling skills practice, role plays or simulated counselling activities. Students are expected to maintain confidentiality, appropriate boundaries and respectful professional conduct during these activities.

Recognition of Prior Learning and Credit Transfer

ICC offers applicants and students opportunities to apply for Recognition of Prior Learning (RPL) and Credit Transfer.

RPL may be granted where sufficient evidence demonstrates relevant prior skills, knowledge and experience. Credit Transfer may be granted for equivalent units supported by valid AQF certification documentation or an authenticated VET transcript. Applicants should indicate their interest before or at the time of enrolment. RPL or Credit Transfer may affect the course duration and Confirmation of Enrolment arrangements.

Further Study and Pathways

This course is a standalone nationally recognised qualification in counselling.

Graduates may apply for further vocational or higher education study in counselling, community services, human services or related fields. Admission and any recognition or credit remain subject to the entry requirements, course structure and decisions of the receiving provider at the time of application.

Where this course is offered as part of a packaged course sequence, ICC assesses the suitability of the proposed sequence for the individual applicant. Each course remains a separate qualification with its own entry, training, assessment and completion requirements.

Student Support

ICC provides support to assist students to participate in training and complete assessment requirements. Students may contact their trainer, assessor, Academic Manager or Student Support Officer for assistance.

- academic, study and assessment support
- learning, literacy, numeracy and digital learning support or referral
- reasonable adjustments for students with disability, where appropriate and practicable
- wellbeing support or referral to external support services where required
- support through email, phone, Zoom or individual learning/assessment support sessions.

Learning Resources and Technology

Students have access to ICC learning resources and to Camden Theological Library under ICC's institutional arrangement. Relevant counselling, human development, psychology, community services, professional practice and Korean-language resources are available in print and/or electronic formats. Further information about the Library and its services is available at library.nswact.uca.org.au.

Students must have access to a reliable laptop or tablet, reliable internet, email, web browsers, word-processing software such as Microsoft Office 365 or an equivalent suite, and the ability to access online learning platforms and submit assessments electronically.

Entry and Suitability Requirements

National course entry requirements

The qualification itself does not prescribe mandatory entry requirements. ICC nevertheless applies its own admission and suitability requirements to ensure that applicants are prepared for Korean-language study, assessment and counselling skills development at Diploma level.

ICC admission requirements

Applicants must:

- be at least 18 years of age
- have completed an equivalent secondary schooling level such as a High School Certificate, or be able to demonstrate suitable work or life experience
- have sufficient Korean language skills to participate in training, complete assessment tasks and engage with learning resources
- have learning, literacy, numeracy and digital skills suitable for the course level and modes of delivery
- be prepared to participate in supervised counselling skills practice, role plays, reflective activities and constructive feedback
- understand and comply with expectations concerning confidentiality, respectful participation, professional boundaries and appropriate conduct
- participate in ICC's pre-enrolment suitability assessment, which may include an interview with the Academic Manager or delegate.

ICC assesses each applicant's suitability for its Korean-language delivery and assessment context and the practical and interpersonal requirements of the course before enrolment. International applicants must separately meet any Student visa requirements set by the Australian Government Department of Home Affairs, including any English language requirements that apply to their individual circumstances.

Student Visa Information

Student visa requirements are determined by the Australian Government and may change. International applicants are responsible for ensuring that they meet the requirements applicable to their individual circumstances. Current Student visa information is available from the Australian Government Department of Home Affairs at immi.homeaffairs.gov.au.

ICC does not provide migration advice and does not guarantee any visa or migration outcome. Applicants requiring migration advice should consult the Department of Home Affairs or a registered migration agent.

Course Fees

Fee Item	Amount
Enrolment Application Fee <i>(charged once per application, not per course)</i>	AUD 200
Tuition Fee	AUD 13,840
Total Fees – Standalone Application	AUD 14,040

The enrolment application fee is non-refundable except where a refund is required by law or available under ICC's Fees and Refund Policy. Where one application includes a packaged sequence of two or more ICC courses, the fee is charged once only and is included in the initial payment for the first course in the sequence.

A list of all possible fees and charges is available on the ICC website. International students are not required to pay more than 50 per cent of tuition fees before the course commences, but may choose to do so.

Payment Schedule

Study Period	Payment Due	Notes
Year 1, Term 1	AUD 1,930	Includes enrolment application fee of AUD 200, where applicable
Year 1, Term 2	AUD 1,730	
Year 1, Term 3	AUD 1,730	
Year 1, Term 4	AUD 1,730	
Year 2, Term 1	AUD 1,730	

Year 2, Term 2	AUD 1,730	
Year 2, Term 3	AUD 1,730	
Year 2, Term 4	AUD 1,730	

Term payments must be paid in full 14 days before the relevant term commences, unless ICC has approved another arrangement in writing. Refunds are managed in accordance with ICC's Fees and Refund Policy and the written agreement.

Application Process

To apply, international applicants should complete the International Student Enrolment Form available from the ICC website and submit it to info@iona.edu.au with the required supporting documents.

1. Submit application: Complete the International Student Enrolment Form and provide required supporting documents, including evidence of identity, prior study or experience, and any documents requested by ICC to assess course suitability.
2. Application review: ICC reviews the application for completeness and assesses whether the applicant meets ICC's admission and suitability requirements.
3. Pre-enrolment interview: Applicants may be interviewed by the Academic Manager or delegate to assess their readiness and capacity to undertake Diploma-level study and participate appropriately in counselling skills practice and assessment.
4. Offer and written agreement: If the application is accepted, ICC issues a Letter of Offer, invoice and International Student Agreement for review and acceptance.
5. Acceptance and initial payment: The applicant returns the signed agreement and pays the required initial fees.
6. Confirmation of Enrolment: Where applicable, ICC issues a Confirmation of Enrolment (CoE) after acceptance, payment and any required conditions are satisfied.
7. Student visa application: The applicant is responsible for applying for a Student visa through the Department of Home Affairs. If the visa is refused, the applicant should notify ICC and apply for a refund in accordance with ICC's Fees and Refund Policy.

Qualification Issuance

On successful completion of all required training and assessment, ICC will issue the CHC51015 Diploma of Counselling and a record of results listing the units of competency completed. Where a student withdraws after successfully completing one or more units, ICC will issue a Statement of Attainment for those units.

ICC will issue the relevant AQF certification documentation within 30 calendar days after completion of the final assessment, provided all agreed fees associated with the course have been paid. Because this course is delivered and assessed in Korean, ICC certification documentation will state that the relevant units have been delivered and assessed in Korean, in accordance with national VET requirements.

Further Information

International students should also read the International Student Handbook, Fees and Refund Policy, Complaints and Appeals Policy, Student Support information, Education Agent list and other relevant information available on the ICC website before enrolling.

Email	info@iona.edu.au
Phone	0433 508 743
Website	www.iona.edu.au
Campus	15-17 Blaxland Road, Rhodes NSW 2138

*This brochure provides course information for prospective international students.
It should be read together with ICC's current policies, forms and written agreement.*